

**Nova Eisenhower Elementary  
School Advisory Council**

**Minutes  
November 19, 2007**

Members present: A. Brooks, J. Brown, K. Cohn, S. Dunn, I. Hamilton, D. Howard, L. Junck, C. Lesser, V. Lopez, A. McKenzie, D. Morrison, D. Smith, S. Tanenhaus, W. Valle, S. Walters

Excused absences: P. Cook, D. Fote, L. Nestor (SAF Chair)

Also present: Ms. D. Barney, Mr. D. Jenkins, Ms. H. Kwak, Ms. D. Moore, Ms. A. Quintal, Ms. L. Slick

- Ms. Dunn called the meeting to order at 4:06 p.m.
- Minutes of the 5/14/07 meeting were reviewed. Ms. Dunn moved to accept the minutes as written and Ms. Smith seconded. Unanimous approval.
- Minutes of the 10/8/07 meeting were reviewed. Ms. Cohn moved to accept the minutes with corrections and Ms. Howard seconded. Unanimous approval.
- We discussed the SAC elections and composition. Ms. Lesser said our SAC composition now represents the demographics of our student population. We welcomed newly elected members Devon Morrison and Sherrine Walters.
- Ms. Cohn reported that there was not yet a final version of the countywide standard SAC bylaws. Therefore, we postponed revision of our bylaws again.
- Ms. Dunn gave a Power Point presentation on Staff Development Training and SAC Roles and Responsibilities for our new members and as part of our ongoing training for SAC.
- Ms. Dunn announced that regarding A+ Recognition money, the staff voted to accept Option 1 – giving 80% to instructional staff and 20% to non-instructional staff. Therefore, our A+ Recognition money was divided as follows: \$1,127.00 to instructional staff members and \$749.00 to non-instructional staff. Part-time staff received their portion of the award on a pro rata basis.
- Ms. Lesser distributed copies of the SAC composition form and the new attendance forms.
  - We noted again, who voting members are and who are considered guests at our meetings.
  - Ms. Cohn and Ms. Junck volunteered to share the role of Innovation Zone Representative.
  - Ms. Lesser reviewed the SAC percentages, based on student demographics at our 20 day count.

Open Agenda:

- Ms. Lesser announced that our newest National Board Certified teacher is Ms. Marousky. Teachers who are working to attain National Board Certification this year are Ms. Cady, Ms. Dunn, Ms. Kastner, Ms. McKenzie, Ms. Skinner, Ms. Slick, and Ms. Shaw.
- Our current National Board Certified (NBC) teachers met during the summer to plan all of this year's Teacher Workday/Staff Development. Ms. Lesser explained that the NEE staff was divided into three groups, based on their knowledge of technology. Each Teacher Workday, they are going to a different NBC teacher to learn another technology skill. The NBC teachers are also always available as resources for the rest of the staff and the learning is ongoing.
- Ms. Lesser made some announcements.
  - The 5th grade team has completed their GLIDES (Global Learning Initiative Education of Students) projects. A multimedia presentation of these projects will take place at the high school auditorium on December 7th and Ms. Lesser invited all SAC members to attend.
  - She thanked all who came to the Barnes & Noble night. She said it was very successful, with a bigger turnout than last year. Students read their own writings, and teachers took turns reading, as well.

- The Rainforest Café night will be on December 6th. Our chorus will be singing and all are invited.
- The Novazine is too much to undertake at this time; planning for it needs to start in the summer. In its place, her plan for this year is to work with our art teacher to have a Literary/Art night in April, where our halls can be filled with students' writing and/or artwork. Hopefully, this will be a good first step toward a Novazine in the future.
- We received FTE money (federal and state money based on the number of students we have) with which we can hire a teacher for one year to support math and writing for 4th and 5th grades.
- Also with the money, Ms. Reiter's (the NEE art teacher) hours can be increased from 60% to 80%, which will provide an extra hour each day, when she can work with the 2nd graders on math.
- Another thing that will be done with the FTE money is to hire another paraprofessional, who will start this year, assisting in the cafeteria, and with reading, math, etc., then continue next year in Ms. Sigmon's place, because she is retiring at the end of this year.
- We will use the remaining money to purchase laptops, projectors, and document cameras.
- A question was asked about the status of CCC. Ms. Lesser reported that the updated version of CCC is now in all of the classrooms. Also, NEE has been chosen as one of 14 pilot schools in the country for the web-based version of CCC, for which we will be given a site license, free of charge, for one year. This will make CCC available to our students at home.
- A question was asked about the Science fair dates, and whether SAC's suggestions of May 2007 were considered and/or implemented. We were told the due date will be April 18, 2008, and packets will be distributed in March. Ms. Lesser suggested that we invite Ms. Marousky to our next meeting to talk about the other issues. However, Ms. Marousky was able to join us for an immediate discussion.
  - Ms. Marousky said the packets will be put online in January and the hard copies will go out in March. We agreed that parents and students must be notified of this.
  - In regard to gearing topics to grade levels, she said the Science committee doesn't want to limit the range within topics that students can explore. However, there will be appropriate suggestions in the packet for those who need them.
  - The Science committee will ask Ms. Zimmerman to set up a display of all the science experiment idea books in February so students can start to look at them and begin thinking about topics, if they haven't already.
  - The Science committee will be asking all teachers to check topics and the steps along the way in the projects to see that students are on the right track and using the time properly.
- Ms. Tanenhaus requested that SAC meetings be moved back to the Distance Learning room in future. Ms. Lesser said she would look into doing that.
- Ms. Cohn moved to adjourn the meeting. Ms. Tanenhaus seconded. Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Sharon M. Tanenhaus